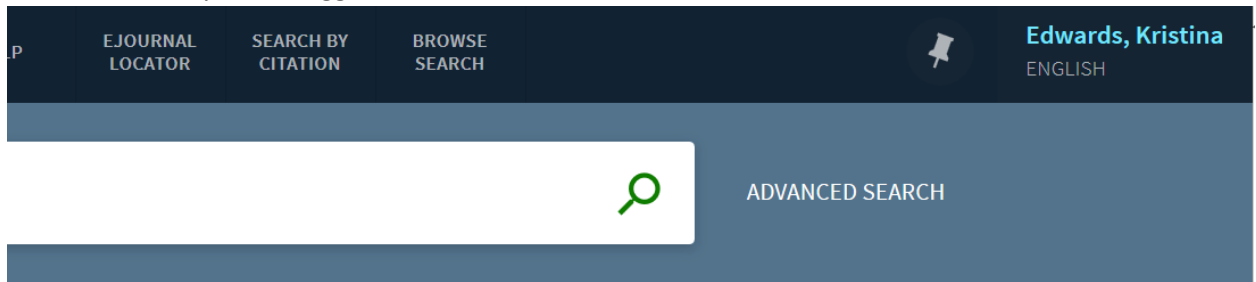
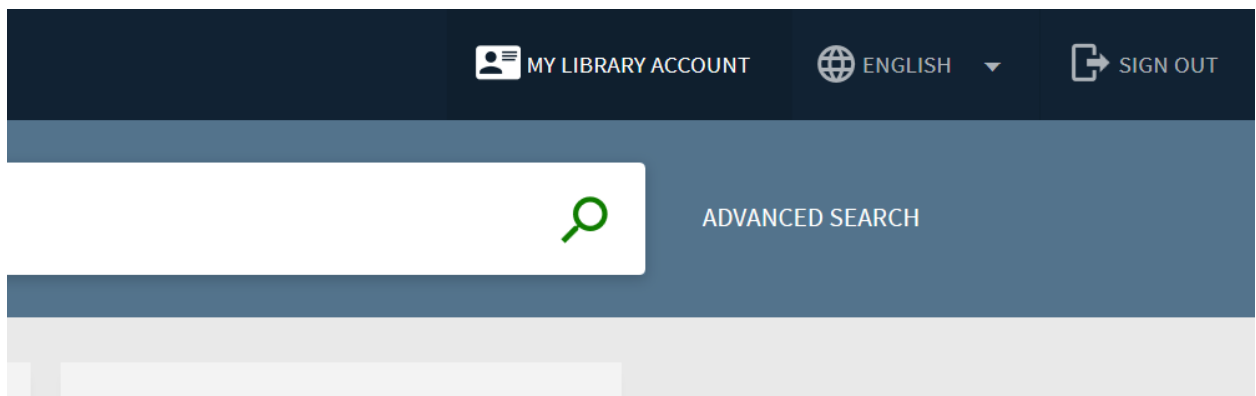


Renewing a Book through CentralSearch:

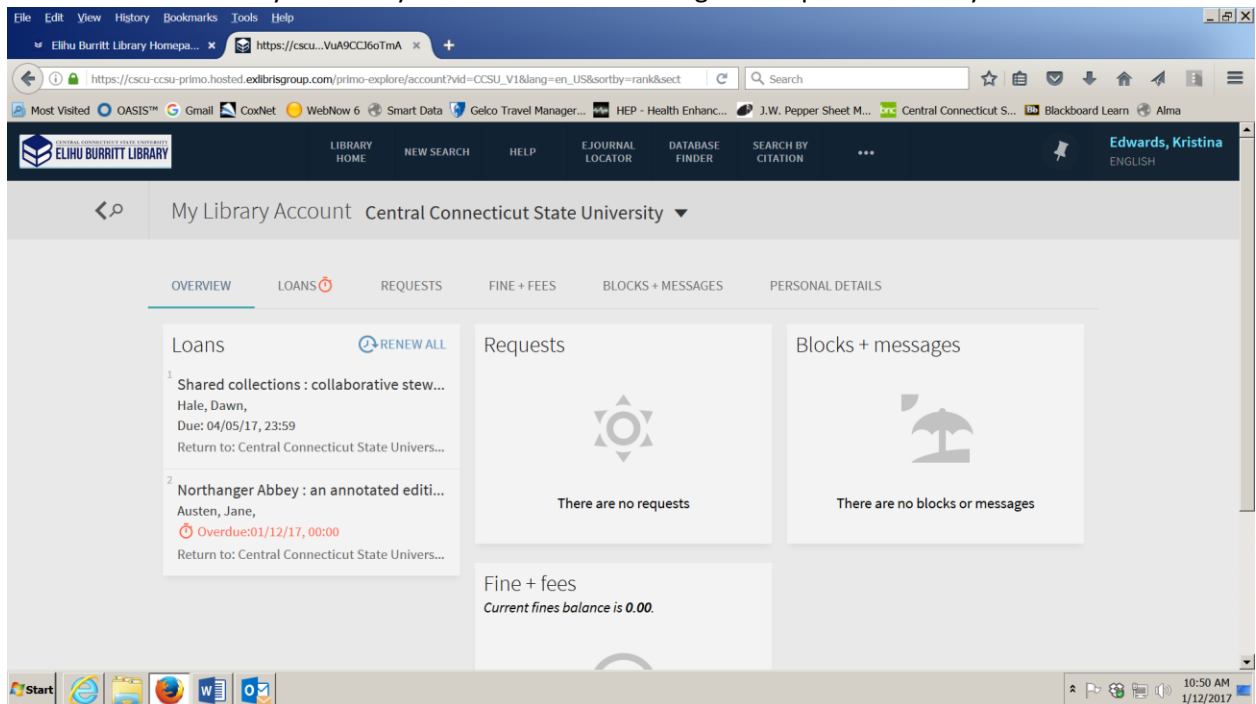
1. Make sure that you are logged into Central Search:



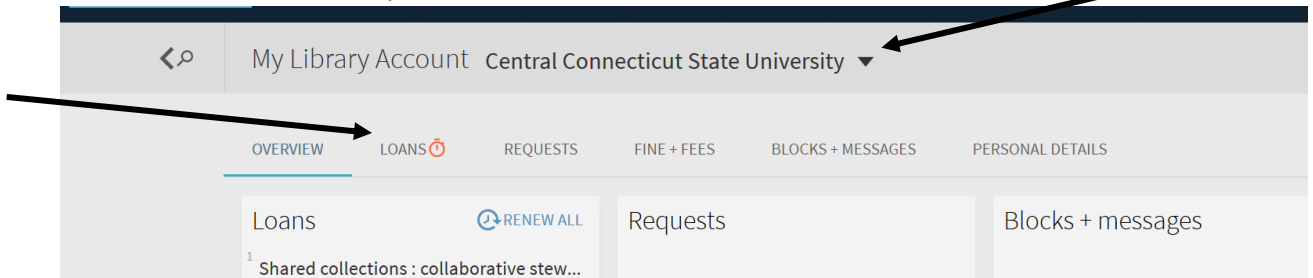
2. Take your mouse and hover over your name in the upper right hand corner until it chances to several options including: "My Library Account", "English", and "Sign Out". Click on "My Library Account".



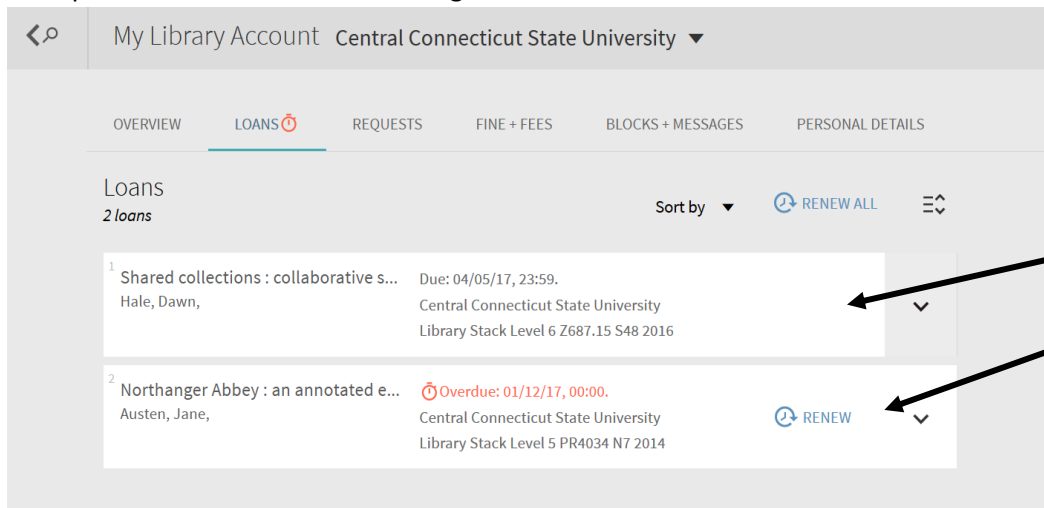
3. You will be taken into your library account and be able to get a snapshot view of your account:



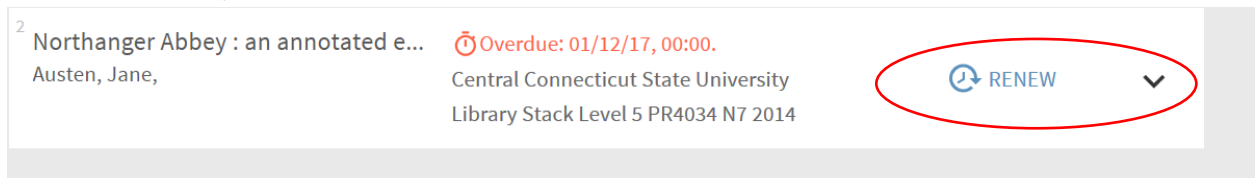
4. Click on “Loans” to see the full list of items that you have checked out from “Central Connecticut State University”.



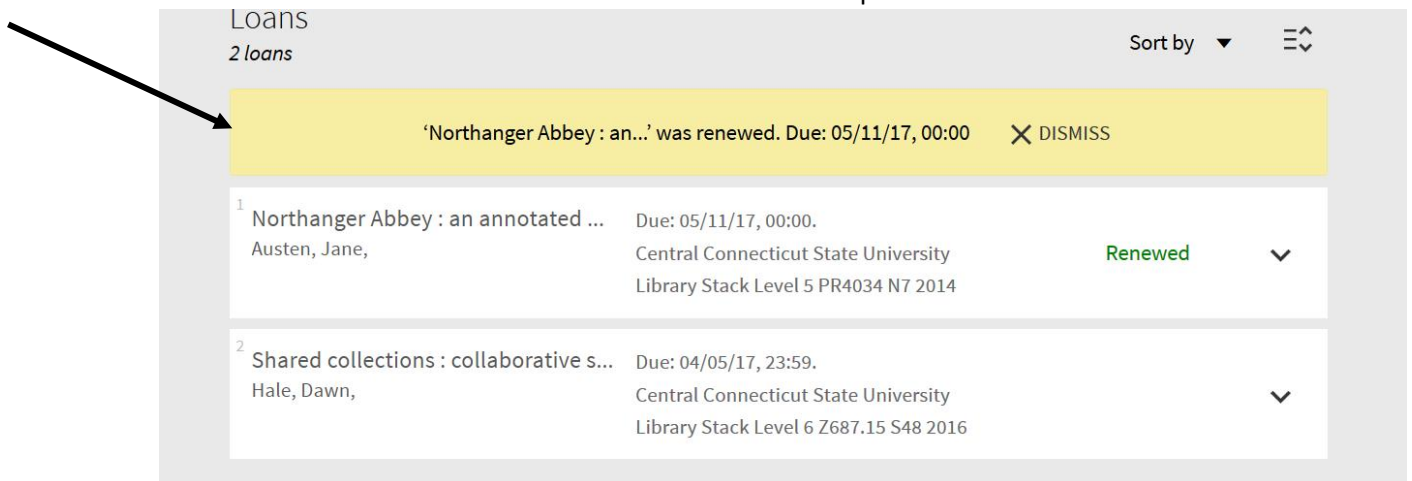
5. Any items that you are able to renew will indicate that you can renew the item online. In the example below the first title is no longer renewable but the second one is.



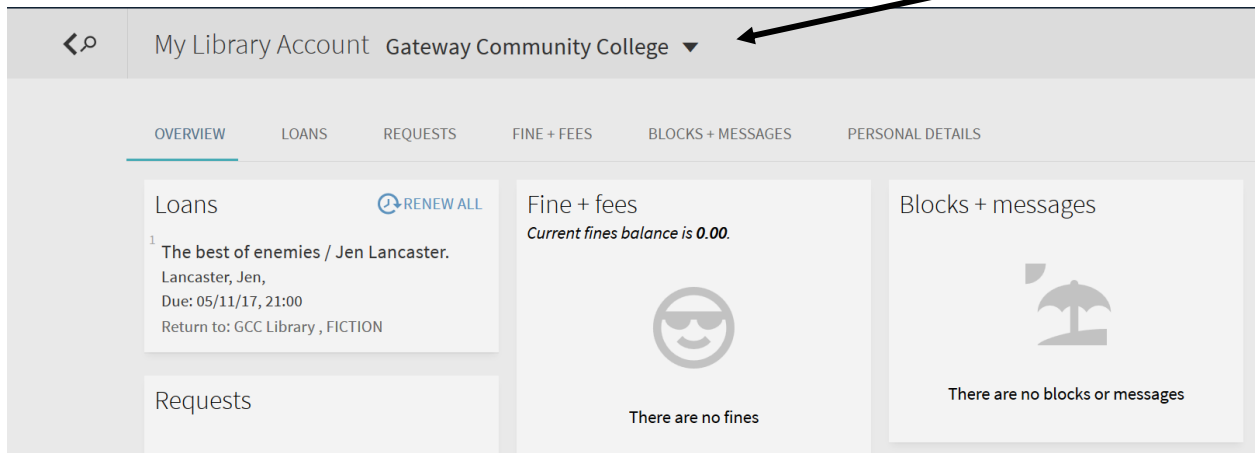
6. To renew an item, click on “Renew”.



7. You will receive a confirmation that the renewal has been placed.



8. To renew a book that you received from a different campus you will need to pull down the menu at the top and select the institution that lent you the book in order to see if it is renewable online.



Please Contact the Circulation Desk if you have difficulty renewing materials

circulation@ccsu.edu or 860-832-3410